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| **Paraburdoo Primary School** |
| **School Board** |

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| **Date:** | *24 May 2022* | **Chair Person:** | *Phil Boatwright* |
| **Time:** | *6:45pm* | **Minute record:** | *TBD* |

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| **Invitees:** | *Bruce Fraser, Phil Boatright, Teghan Kierens, Danielle Smith, Sarah Nicholls, Taryn Ryan* |
| **Apologies:** | *Dorinda Truscott, Teghan Kierens,* |

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| **Item** | **Led by** | | **Discussion/progress report** | | **Action & timeline** |
| ***Acknowledgement of Country*** | Bruce | | Individualised | |  |
| ***Welcome*** | Phil | | Acknowledgement of Dorinda’s departure.  Requirement of new Staff Member and additional Community Member. | | Some suggestions have been spoken about with community members – will explore further and gain an expression of interest |
| ***Previous Minutes*** | Phil | | Attached | | Just a question on the endorsement of the attendance policy as the board had not moved anything here as yet. |
| ***Financial Status*** | Bruce | | 2022 Current Status | |  |
| ***Role of the Board*** | Joe | | Module 4. | | Missed due to Joe not being able to attend – will follow up to see how it was progressed. |
| ***Annual Report*** | Bruce | | Draft | | Process review was discussed here and questions around inputs and actions arising |
| ***Data*** | Bruce | | 2022 initial data   * Staff Survey * Student Survey * Parent Survey | | Board and community communications an improvement – will require some what a deep dive to examine further and reflect upon next steps |
| ***Strategic Plan Reflections*** | Bruce | | Pre-examine and determine Not Achieving, Slightly Achieving, Achieving, Exceeding | |  |
| ***School Review*** | Bruce | | Teaching Quality & Student Achievement | |  |
| ***Staffing 2022*** | Bruce | | Staffing update presented to board by Bruce. Available prior. | | AEIO – Jodi Hunter / Dorinda updates?  Tracey J will return - Karen Gaff moving to the library – cleaners are short but is manageable – Primary & general PE applicants reviewed. |
| ***50th Birthday*** | Bruce | | Following the Working Party and discussions with Rio. | | Currently sitting on the 26th August @ the Ashburton Hall – School presentation |
| ***P&C*** | Teghan | | Update for 2022.   * New Committee * Fund raising Plans – activities and expenditure. * General | |  |
| ***Covid Update*** | Bruce | |  | |  |
| **Future Agenda & Dates** | Phil | | * Cultural Awareness Plan * 50th Birthday * Fees and Charges 2023 * Planning 2023 | |  |
| **Module 5 Next Meeting** | Phil | | Who will undertake some preparation to share with the Board the essence of Module 4? | |  |
| ***General Discussion*** | All | | Landscaping prospects to review with the AEIO around design and flora on display | | |
| ***Next meeting:*** | | **23 August, 2022** | ***Meeting closed:*** | **8:10pm** | |